



Access your trade account online

If you would like to access details of your trade account online you will need to first register for an online account and then complete this form.

Once approved you will be able to;

- Place orders online charged to your account
- Update your address book
- Create wish lists
- Send quote requests 24 hours a day (reply will take 1 working day)
- Update newsletter subscription
- Add and remove users

You will also be able to view;

- Past and current orders and invoices
- Your credit limit
- Balance details
- Last payment details

Once your online account has been approved and linked to your trade account you will see all of your account information.

This form is to be completed by the business owner/manager who will become the master shopper.

Your Details

Company Name / Full trading title			
Company Address			
Post Code		Telephone No.	
Your name			
Position in the company			
Email used to create your online account			

If you would like to grant access to members of your team they must first sign up for an online account via the website. Please list everyone you would like to grant access to your account online.

Full Name	
Email Address	
Full Name	
Email Address	
Full Name	
Email Address	

Declaration

I am authorised to access and manage our trade account online

SIGNED: NAME:

POSITION:.....DATE:

NB: Data Protection – all information in this document is collected and stored for the sole purpose of processing your account as detailed in our term & conditions and as required by law. We do not and will not share any of your data with third parties and unless otherwise requested by you we will only contact you in relation to your account. If you would like a copy of the data we store about you and or your company you can request this in writing by emailing accounts@georgehill-timber.co.uk